

## Trailer Booking Form

<b>Details</b>	
Event Date	
Event Name	
Event Time (Please include trading time if different)	
Event Location (Please include full address of site and directions if possible)	
Contact Name	
Contact Number (Please include contact number for on the day of the event if different)	
<b>Payment</b>	
Sales Agreement (Choose one of the following as an agreement for payment)	<b>£6 per head event</b> (quantity of ice cream dependant on how many event attendees, unlimited scoops until stock runs out. Invoice generated.)
<b>Please be aware that all payments will have added VAT on the total or VAT taken off total sales.</b>	<b>On-site Sales Commission event</b> (trailer fully stocked and money taken on-site from customers buying at normal scoop price rate. 15% commission given on sales)
	<b>Sales event</b> (trailer fully stocked and money taken on-site from customers buying at normal scoop price rate. Payment for event space given to organisers. Invoice received.)
Total Payment Due (if applicable)	
Method of Payment (if applicable)	Cash / Card / Cheque / BACS
<b>Trailer</b>	
Permits required?	Yes / No
Copy of Public Liability Certificate required?	Yes / No
Special Requirements for flavours (please include any requirement for sorbets)	
Additional Information	

Signed:

Date:

Please email the completed form to [sue@archersjerseyicecream.com](mailto:sue@archersjerseyicecream.com)

**OFFICE USE ONLY:**